
From: Lyons, Anika (CPC)
Sent: Friday, April 12, 2019 7:34 AM
To: Yoshikawa, Genta (CPC); Jiang, Biling (CPC)
Subject: FW: Compliance email for Balboa Reservoir

Follow Up Flag: Follow up
Flag Status: Completed

ISOEMFORWARDED: -1

Hi Biling – I'm adding Genta to the email because I'm not sure how the compliance email addresses were set up.

Hi Genta – Biling is ready to submit the first AB900 billing for the Balboa Reservoir project but she doesn't see the compliance email address. Is this something you look into?

Thanks,

Anika Lyons

Finance Operations Manager

Planning Department, City and County of San Francisco
1650 Mission Street, Suite 400, San Francisco, CA 94103

Direct: 415-575-9145 | **Email:** Anika.Lyons@sfgov.org
www.sfplanning.org | [San Francisco Property Information Map](#)

From: Jiang, Biling (CPC)
Sent: Thursday, April 11, 2019 4:37 PM
To: Lyons, Anika (CPC) <anika.lyons@sfgov.org>
Subject: Compliance email for Balboa Reservoir

Anika,

I am ready to send the billing for this new AB900-Balboa Reservoir. However, I noticed the compliance email has not been set up like 3333 California ST and PPS. Sample is below.

Please advise if I need to hold on the billing or proceed the billing.

Select Names: Offline Global Address List

Search: ☒ Name only ☐ More columns **Address Book**

ecn, [Advanced Find](#)

Name	Title	Business Phone	Location
ECN, 10SVNCalCompliance (ECN)			
ECN, 3333CalCompliance (ECN)			
ECN, 3333CalDocuments (ECN)			

Thank you.

Biling Jiang
Principal Account Clerk
Finance Division

San Francisco Planning Department
1650 Mission Street, Suite 400 San Francisco, CA 94103
Direct: 415.575.9056
Email: biling.jiang@sfgov.org
www.sfplanning.org
[San Francisco Property Information Map](#)